



# Scrutiny Board

17 June 2014

**Time** 6.00 pm      **Public Meeting?** YES      **Type of meeting** Scrutiny  
**Venue** Committee Room 3 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

## Membership

**Chair** Cllr Peter O'Neill (Lab)  
**Vice-chair** Cllr Barry Findlay (Con)

### Labour

Cllr Ian Angus  
Cllr Alan Bolshaw  
Cllr Paula Brookfield  
Cllr Claire Darke  
Cllr Julie Hodgkiss  
Cllr Lorna McGregor  
Cllr Rita Potter  
Cllr John Rowley  
Cllr Stephen Simkins

### Conservative

Cllr Arun Photay  
Cllr Wendy Thompson

Quorum for this meeting is three Councillors.

## Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

**Contact** Martyn Sargeant  
**Tel/Email** 01902 555043 or [martyn.sargeant@wolverhampton.gov.uk](mailto:martyn.sargeant@wolverhampton.gov.uk)  
**Address** Democratic Support, Civic Centre, 2<sup>nd</sup> floor, St Peter's Square,  
Wolverhampton WV1 1RL

Copies of other agendas and reports are available from:

**Website** <http://wolverhampton.cmis.uk.com/decisionmaking>  
**Email** [democratic.support@wolverhampton.gov.uk](mailto:democratic.support@wolverhampton.gov.uk)  
**Tel** 01902 555043

Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

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# Agenda

## Part 1 – items open to the press and public

*Item No.*    *Title*

### MEETING BUSINESS ITEMS

- 1            **Apologies for absence**
- 2            **Declarations of interest**
- 3            **Minutes of the previous meeting (15 April 2014)** (Pages 1 - 4)  
[To approve the minutes of the previous meeting as a correct record.]
- 4            **Matters arising**  
[To consider any matters arising from the minutes.]
- 5            **Schedule of outstanding minutes - see notes to the agenda**  
[To review the outstanding minutes.]

### WORK PROGRAMME

- 6            **Prevent - scrutiny review update** (Pages 5 - 16)  
[To consider progress against the review recommendations and decide whether to formally close the review.]
- 7            **Scrutiny work programme** (Pages 17 - 22)  
[To review output from Scrutiny planning sessions and determine the work programme for the coming year.]



# Scrutiny Board

## Minutes – 15 April 2014

### Attendance

#### Members of the Scrutiny Board

Cllr Peter O'Neill (Chair)  
Cllr Ian Angus  
Cllr Alan Bolshaw  
Cllr Paula Brookfield  
Cllr Ian Brookfield  
Cllr Claire Darke  
Cllr Julie Hodgkiss  
Cllr Barry Findlay  
Cllr Neville Patten (Vice Chair)  
Cllr Rita Potter  
Cllr John Rowley  
Cllr Arun Photay  
Cllr Stephen Simkins  
Cllr Malcolm Gwinnett

#### Employees

Adam Hadley	Scrutiny and Transparency Manager, Office of the Chief Executive
Charlotte Johns	Head of Policy, Office of the Chief Executive
Tessa Johnson	Graduate Management Trainee, Democratic Services

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## Part 1 – items open to the press and public

*Item Title*  
*No.*

### MEETING BUSINESS ITEMS

- 1. Apologies for absence**  
No apologies for absence were received.
- 2. Declarations of interest**  
There were no declarations of interest.
- 3. Minutes of the previous meeting**  
Resolved:  
That the minutes of the meeting held on 18 March 2014 be approved as a correct record and signed by the Chair.

4. **Matters arising**

There were no matters arising.

5. **Schedule of outstanding minutes**

Resolved:

To note the schedule.

**WORK PROGRAMME**

6. **Tracking and monitoring of Scrutiny recommendations**

Charlotte Johns introduced the report which proposed the close down of several scrutiny reviews where actions had been implemented or where the context had changed dramatically. She added that in the future there would be a more thorough and timely process of tracking recommendations from scrutiny reviews.

Cllr Simkins enquired as to whether the reviews which were being closed down would be reported back to the Board and Cllr O'Neill directed him to the reasons listed within the report for the reviews to be closed down. Cllr Hodgkiss asked for the titles of the various youth service reviews to be clarified, as there had been multiple reviews on similar topics. Cllr Simkins asked whether the PREVENT work completed by Cllr Angus was included in the report and Adam Hadley informed the board that the review in question was still live, and that there would be a progress report coming to the Board in due course.

Cllr Paula Brookfield asked for further clarity on the new way of reporting/tracking reviews. Adam Hadley advised a list of live reviews would be collated, along with information on how and when they will be reported over the next municipal year.

Resolved:

1. To close down the following Scrutiny reviews:

- Local Neighbourhood Partnerships
- Publicising youth provision
- Youth unemployment
- Review of Scrutiny
- Access to information and support for deaf people
- Youth services inquiry
- Youth services
- Support for looked after children
- Communications with customers
- Bullying and harassment
- Social housing
- Supporting independent living
- Empty building and re-use
- Council's compliance with the Equality Act 2010
- Supporting small business

2. To agree that, six months after a review is reported to Cabinet, an update will be provided to Scrutiny Board and consideration given as to whether it can be closed down.

3. To agree that, when considering tracking and monitoring reports on scrutiny reviews, current Councillors who were involved in the scrutiny review be invited to the meeting of the Scrutiny Board.

7. **Scrutiny work programme**

Adam Hadley introduced the report to the Board. He reminded the Councillors that Scrutiny Board has the constitutional responsibility for work programme planning, but that currently each panel receives a formally reported work programme at every meeting. The report proposed for only Scrutiny Board to formally receive the work programmes and to have responsibility for allocating work to each panel to ensure there is no duplication. It would also allow Scrutiny Board to more closely monitor the work programmes of the panels. Cllr Paula Brookfield expressed her approval for the report, stating that previously there had been confusion over which panel should scrutinise certain areas. Cllr Hodgkiss added that it was important to emphasise to co-opted members that they were still able to suggest items for the work programme, even if it was not discussed as an agenda item at each meeting.

Cllr Simkins asked whether scrutiny reviews should be reported back to relevant scrutiny panels. Adam Hadley advised that often scrutiny reviews are cross-cutting and therefore such reporting could result in duplication; however, Scrutiny Board could recommend that certain panels monitor specific recommendations within a review.

Resolved:

That, in future, Scrutiny Board will receive details of the scrutiny work programme, allocating work to the panels as appropriate, and that the reporting of work programmes to the individual panels will cease.

8. **Annual report**

Cllr O'Neill introduced the report and informed the Board that the annual report would be presented at Council. Cllr Simkins raised concerns regarding the wide remit and resource implications of his scrutiny panel. Cllr Paula Brookfield agreed that Scrutiny Board should recognise that certain pieces of work, for example her panel's work with the Safeguarding Board, took up substantial amounts of scrutiny panel time. She added that there needed to be more thorough mechanisms in place to scrutinise external bodies. Cllr O'Neill agreed, particularly with regards to health scrutiny, which was still unclear due to a lack of central government guidance. Adam Hadley advised that with regards to health scrutiny local guidance would be prepared for consideration in the near future. Cllr Patten expressed his satisfaction with the clarification around call-ins within the annual report.

Resolved:

1. To authorise the chair and vice-chair of Scrutiny Board to make any final changes to the annual report.
2. To refer the annual report to full Council for its consideration.

Cllr O'Neill thanked Cllr Patten for his contribution to scrutiny and Cllr Patten thanked the Chair for his kind words and expressed his satisfaction with the recent improvements at Scrutiny Board.

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# Scrutiny Board

17 June 2014

<b>Report title</b>	Prevent Strategy Scrutiny Review Recommendations – Progress Update	
<b>Cabinet member with lead responsibility</b>	Councillor Elias Mattu Leisure and Communities	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Tim Johnson, Education and Enterprise	
<b>Originating service</b>	Community Safety	
<b>Accountable employee(s)</b>	Karen Samuels Haroon Ravat Tel Email	Head of Community Safety Prevent Co-ordinator 01902 551341 / 553551 <a href="mailto:Karen.samuels@wolverhampton.gov.uk">Karen.samuels@wolverhampton.gov.uk</a> / <a href="mailto:Haroon.ravat@wolverhampton.gov.uk">Haroon.ravat@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	n/a	

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## Recommendation(s) for action or decision:

The Scrutiny Board is recommended to:

1. Consider progress made to implement recommendations from the Prevent Scrutiny Review which concluded in 2013.
2. Agree to close down the review on the basis that the majority of the recommendations have been implemented and that there are actions in place to progress and monitor the remaining recommendations.

## 1.0 Purpose

- 1.1 The Prevent Scrutiny review was undertaken during 2012-13. This report outlines progress against the various recommendations arising from the review but also seeks agreement to draw the review to a formal close.

## 2.0 Policy Background

- 2.1 To respond to threats from international terrorism, the Government introduced a counter-terrorist strategy known as CONTEST. There are four main components of the strategy:

Pursue – to stop terrorists attacks

Prepare – where we cannot stop an attack, to mitigate its impact

Protect – to strengthen our overall protection against terrorist attacks

Prevent – to stop people becoming terrorists or supporting violent extremists

- 2.2 A new Government Prevent strategy was launched on 7 June 2011. The strategy is aimed at:

- challenging extremist ideology
- supporting institutions which might provide a breeding ground for radicalisation
- identifying and supporting vulnerable individuals to reduce their potential threat and risk.

The aim of the strategy is to stop radicalisation, reduce support for terrorism and violent extremism and discourage people from becoming terrorists.

- 2.3 A Counter Terrorism Local Profile (CTLP) is prepared every year; this is a confidential report which assesses the local threat of and vulnerability to terrorist activity. Key findings from this report are shared with senior employees and Councillors within the Council and key partners so they are alert to any identified threat and can assist with its minimisation.
- 2.4 The 2012 CTLP assessed Wolverhampton as being a low risk area; however a number of vulnerabilities remain. An annual delivery plan is developed to respond to emerging priorities and coordinate the multi-agency response to the identified risk and threat.
- 2.5 Since the start of 2012, responsibility for oversight and delivery of Prevent transferred to Safer Wolverhampton Partnership (SWP) with the Head of Community Safety designated as lead officer for both SWP and the City Council.
- 2.6 There has been no allocated funding to deliver Prevent since the end of the 2008-11 programme; successful delivery must therefore centre on a move towards mainstreaming, in place of project-focussed delivery.
- 2.7 Channel is a key element of the Prevent Strategy; providing a multi-agency approach to protect people at risk from radicalisation. Channel Panel is a confidential safeguarding case management forum where vulnerable individuals are referred for multi-agency

intervention and support. The forum is currently chaired by the Head of Community Safety, Karen Samuels, and provides a safe pre-criminal environment for cases to be discussed and managed to avoid escalation of violent terrorist acts.

### **3.0 Progress against review recommendations**

- 3.1 Safer Communities Scrutiny Panel undertook a review of Prevent arrangements locally during 2012-13 to determine whether these met with national policy objectives.
- 3.2 The review findings were presented to Cabinet at its meeting on 22 May 2013 and proposed a number of recommendations aimed at strengthening the local authority response. A revised CTLP delivery plan has been developed which is informed by the CTLP prepared in November 2013, any outstanding actions from the previous delivery plan and recommendations from the Scrutiny Review.
- 3.3 From the 16 recommendations proposed from the Scrutiny Review, 14 were accepted to be taken forward. Progress to date has resulted in seven of these recommendations being completed, whilst the remaining seven are still being progressed. A summary of the Prevent Scrutiny Review recommendations and a brief update on progress against each is provided at appendix A.
- 3.4 At its meeting on 13 March 2014, Vibrant Safe and Sustainable Communities Scrutiny Panel received a progress update on implementation of the scrutiny review recommendations. The Scrutiny Panel was positive about the progress made and assured that all remaining recommendations were in the process of being completed. These remaining actions are those requiring completion over the medium term (e.g. school engagement and training of staff); the outstanding actions have been incorporated in the CTLP delivery plan which is subject to quarterly performance monitoring as part of SWP performance reporting.

### **4.0 Discussion**

- 4.1 Scrutiny Board is asked to sign off the Scrutiny Review in light of the progress made against delivery of the recommendations which emerged from the Scrutiny Review and the ongoing commitment to continue implementation of remaining recommendations.

### **5.0 Financial implications**

- 5.1 The funding for the programme was allocated from 2008-2011 and has been fully committed. Beyond the use of this resource, there will be a reliance on the integration of Prevent into the business of the Council and its partners through the re-direction of available resources. [CF/22052014/F]

### **6.0 Legal implications**

- 6.1 This report supports the duties under sections five and six of the Crime and Disorder Act 1998 for the Council and others to formulate and implement strategies to reduce crime and disorder in the area. Delivery of the Prevent programme supports the principles of Working Together to Safeguard Children (2013), and the duty on local authorities under

Section 10 of the Children Act 2004 *'to make arrangements to promote cooperation to improve the wellbeing of all children in the authority's area'*. [RB/21052014/C]

## **7.0 Equalities implications**

7.1 The equality analysis undertaken as part of this national policy required an extension to data capture by all police forces and revisions to the national Prevent strategy, to include all forms of terrorism, avoiding stigmatisation or negative impact upon any individual or group. An equalities screening of the local implementation of Prevent reflects local compliance with these changes.

## **8.0 Environmental implications**

8.1 There are no environmental implications arising from this report.

## **9.0 Human resources implications**

9.1 There are no human resource implications arising from this report.

## **10.0 Corporate landlord implications**

10.1 There are no implications for the Council's property portfolio.

## **11.0 Schedule of background papers**

Prevent Strategy Task and finish Group Final Report – Safer Communities Scrutiny Panel – 14 March 2013

Prevent Strategy Task and finish Group Final Report – Cabinet, 22 May 2013

Progress Update – Vibrant, Safe and Sustainable Communities Scrutiny Panel – 13 March 2014

## Appendix A Prevent Task and Finish Review – Executive Response Progress Update

Prevent Scrutiny Review – Executive Response				
Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
<b>Understanding of, and engagement with, Muslim communities</b>				
Page 9 1) The Task and Finish Review Group (TFG) recommend that the Wolverhampton Prevent Delivery Plan 2012-13 is amended to include a reference to specific actions aimed at sustaining the improvements in working relationships between local mosques.	Accept		Wolverhampton City Council (WCC) Prevent Lead/Counter Terrorism Unit (CTU) Police Lead	<b>Completed</b> - This has been included in the revised plan for 2014.
2) The TFG recommend consideration being given to the council promoting the use of community resources developed as a result of the Prevent funded work. The resources should be available to promote a better understanding between different communities and to help the council meet its responsibilities.	Partially Accept	Agree use of trained Imams and college-based Prevent Champions and toolkit by arrangement with partners, however the community resources to support this delivery are limited	Prevent Coordinator	Initial contacts being established with mosques and community organisations. A community resilience event is being held for faith/community leaders on 10 June 2014 in Wolverhampton.

**Prevent Scrutiny Review – Executive Response**

Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
<b>Knowledge and understanding of the drivers and causes of violent extremism and the Prevent objectives</b>				
<p>3) The TFG recommend detailed discussions are held with key partners about the extent to which existing resources and or project learning can be used to improve the knowledge and understanding of the factors which create the conditions that may lead to violent extremism.</p>	Accept		(CTU) Police Lead/Prevent Coordinator	Home Office products are available to train partners to identify potential risk / threat and vulnerability. Online Prevent training module is currently under development for council employees; to be completed summer 2014.
<p>4) The TFG recommend that all Councillors are briefed on the issue and updated on the work being done to deliver Prevent locally and ensure they have details of the referral process, if there are concerns. All Councillors to be briefed annually as part of induction process about their role in raising awareness of the issue and building links with different community groups. The briefing should include a reference to current view of the risk and threat levels facing the City.</p>	Accept		(WCC) Prevent Lead	<p><b>Completed</b> - Prevent has been included within the revised Councillor Induction Programme.</p> <p>Briefings circulated to Councillors.</p>

Prevent Scrutiny Review – Executive Response				
Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
5) The TFG recommend that a draft of the report to be sent to the Police and Crime Commissioner for comments on the main findings and invited to respond with details of planned actions to address concerns highlighted during the review.	Accept		WCC Prevent Lead	<b>Completed</b> – Final report from TFG sent to Police and Crime Commissioner’s office.
<b>Development of a risk-based preventing violent extremism action plan, in support of delivery of the Prevent objectives</b>				
6) The Office for Security and Counter-Terrorism in their evidence highlighted a concern about the need to improve the accuracy and quality of data as part of the Channel process to better identify and support vulnerable people at risk of being radicalised. The TFG recommend that SWP be tasked to develop an action plan to address this issue and report their progress.	Reject	Information sharing and trust in the Channel referral process amongst partners and the community is developing. Referrals are still very low indicating that there is still a lack of understanding. The development of a universal prevent referral form and roll out of training will support this.	Safer Wolverhampton Partnership	

**Prevent Scrutiny Review – Executive Response**

Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
7) The TFG recommend that project leads funded by Prevent are invited to contribute their ideas to a refreshed delivery plan as part of efforts to improve knowledge and understanding of the drivers of violent extremism; whilst acknowledging that it is a low risk area.	Accept		WCC Prevent Lead	<b>Completed</b> - Project leads were invited to input ideas for inclusion in the revised Delivery Plan.
<p>Page 12</p> The TFG welcome the planned appointment of a Prevent Higher Education Coordinator and would welcome a report on the progress made as part of a briefing to Councillors on key areas for action and proposals to strengthen working relationships between the University and other agencies involved in the Prevent work locally and to help identify and support potentially vulnerable people.	Accept		Prevent Higher Education Coordinator	Engagement of higher education establishments is led by CTU. Training for city of Wolverhampton College and University academics to be delivered in July 2014.
9) The TFG recommend that consideration being given to apply the principle of the need to share the information where appropriate rather than a need to know basis.	Partially Accept	Concerns around the vulnerability of individuals is shared amongst vetted Channel Panel members for	Prevent Co-ordinator	<b>Completed</b> - Wider inclusion of partners for CTLP Briefing Nov 2013.

**Prevent Scrutiny Review – Executive Response**

Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
<p>Page 13</p>		<p>collective assessment purposes. The restricted CTLP has been shared widely with partners who contribute to prevent. Any further requests for information are assessed by the CTU, Local police lead and the Local authority where applicable. The need to know principle does apply when dealing with personal information and national security.</p>		
	<p><b>Effective oversight, delivery and evaluation of Prevent in Wolverhampton</b></p>			
<p>10)The TFG recommend that the Head teachers Forum are asked to consider a proposal that schools are encouraged to review their existing safeguarding arrangements with specific reference to include a reference to the Prevent agenda.</p>	<p>Accept</p>		<p>Prevent Co-ordinator/CTU Lead</p>	<p>A working group consisting of teaching professionals has been established to broaden school engagement. Presentation to be delivered at Head teachers’ forum on 12 June 2014.</p>

**Prevent Scrutiny Review – Executive Response**

Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
11) The TFG recommend that the current delivery plan be extended to include working with primary schools.	Reject	Cohesion and integration/citizenship focussed activities should complement this agenda and be more suitable for the age range. Home Office products are limited for the age range and the risk and threat locally does not justify such interventions.		
12) The TFG recommend informal discussions with the Head teachers Forum to discuss their concerns about inviting projects which support the national objectives for delivering Prevent and possible options to move this forward.	Accept		CTU Lead/Prevent Co-ordinator	Discussions underway regards training of school safeguarding leads. Schools to be reminded of new obligations under proposed new Ofsted framework. Headteachers' forum 12 June 2014.
13) The TFG recommends that a progress report on work done to, meet the objectives detailed in the engage with schools is presented at the end of the year.	Accept		Prevent Coordinator	See above.

**Prevent Scrutiny Review – Executive Response**

Recommendations to Cabinet	Accepted or Rejected (comments)	Reason for Rejection (if appropriate)	Lead Director/ Organisation	Progress
14)The TFG recommends that the Prevent lead be asked to report on progress in encouraging partner agencies to re-prioritise mainstream resources to support the work of Prevent.	Accept		Prevent Coordinator	This is a key focus for the part time Prevent Co-ordinator appointed in March 2014; engagement with all key partners is underway.
15)The TFG recommend that councillors in Wards where there are risks should be provided with an appropriate brief on key issues arising from CTLP. The TFG accept that there is a need to consider the confidential and sensitive nature of the document before determining what information should be shared with councillors.	Accept		WCC Prevent Lead	<b>Completed</b> - All Councillors whose wards featured within the CTLP were invited to attend a briefing in Nov 2013.
16)The TFG recommend that all the newly elected councillors are briefed, as part of their annual induction process, about their responsibilities to promote community cohesion. Councillors to be reminded of their responsibility to reassure themselves that the necessary progress is being made to achieve the stated objectives of Prevent.	Accept		WCC Prevent Lead	<b>Completed</b> - Prevent has been included within the revised Councillor Induction Programme.

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# Scrutiny Board

17 June 2014

<b>Report title</b>	Scrutiny Work Programme 2014-2015	
<b>Cabinet member with lead responsibility</b>	Councillor Andrew Johnson Resources	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Simon Warren, Chief Executive	
<b>Originating service</b>	Office of the Chief Executive	
<b>Accountable employee(s)</b>	Adam Hadley	Scrutiny and Transparency Manager
	Tel	01902 554026
	Email	adam.hadley@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Strategic Executive Board	12 June 2014

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## Recommendation(s) for action or decision:

The Scrutiny Board is recommended to:

1. Develop and agree the scrutiny work programme for 2014-15

## **1.0 Purpose**

1.1 To agree the Scrutiny work programme for 2014/15.

## **2.0 Background**

2.1 The remit of the Scrutiny Board was agreed by Annual Council 15 May 2013. This remit included the specific responsibility to oversee the operation of the call-in mechanisms and to oversee the work programmes of Scrutiny Panels to avoid duplication of work and to ensure coherence of approach to cross-cutting policy themes. The Board may determine that one named Panel shall take lead responsibility for a cross-cutting policy theme or may determine that the work be shared between one or more panels.

## **3.0 Work Programme Planning**

3.1 The work programme is a working document which is reviewed at each agenda planning meeting to determine the timeliness and relevance of items for scrutiny. Any councillor can also ask for an item to be considered by Scrutiny. At each Scrutiny Board an updated work programme will be presented for discussion and agreement.

3.2 The Leader's forward plan for period identifies the issues for pre-decision scrutiny and overview by this Board.

3.3 The following work planning events took place to support the development of the work programme:

- Health Scrutiny – 5 June 2014
- Scrutiny – 9 June 2014

3.4 Given the timescales for paperwork to be dispatched for this meeting the outcomes of the work planning event will be tabled at this Scrutiny Board for consideration.

## **4.0 Schedule of Meetings**

4.1 The schedule of meetings for the 2014-15 municipal year can be found at appendix A.

## **5.0 Financial implications**

5.1 There are no financial implications arising from the recommendations in this report. Within the Office of the Chief Executive, there is a scrutiny budget to support the investigation of issues highlighted by councillors through the work programmes of the panels and the reviews and inquiries. [GE/02062014/H]

## **6.0 Legal implications**

6.1 There are no immediate legal implications arising from this report. Scrutiny is established by various legislation including Local Government Act 2000:

- Police and Justice Act 2006
- Localism Act 2011
- Police Reform and Social Responsibility Act 2011
- Health and Social Care Act 2012

[RB/03062014/W]

## **7.0 Equalities implications**

7.1 There are no direct equalities implications arising from this report. However, the equality implications of individual items of work for scrutiny will be considered throughout the municipal year.

## **8.0 Environmental implications**

8.1 There are no direct environmental implications arising from this report. However, the equality implications of individual items of work for scrutiny will be considered throughout the municipal year.

## **9.0 Human resources implications**

9.1 There are no direct human resource implications arising from this report. However, the equality implications of individual items of work for scrutiny will be considered throughout the municipal year.

## **10.0 Corporate landlord implications**

10.1 There are no direct corporate landlord implications arising from this report. However, the equality implications of individual items of work for scrutiny will be considered throughout the municipal year.

## **11.0 Schedule of background papers**

11.1 Reports and minutes available on  
<https://wolverhamptonintranet.moderngov.co.uk/uuCoverPage.aspx?bcr=1>)

<https://wolverhamptonintranet.moderngov.co.uk/documents/s1194/Item%207%20-%20Scrutiny%20Work%20Programme.pdf>

# SCHEDULE OF COUNCILLOR MEETINGS: 2014/15

		Usual day and time	May 2014	Jun 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	
<b>Bank Holidays</b>			5 & 26			25				25 & 26	1			3 & 6	
<b>Cabinet and Council</b>	<b>Council</b>	Wed (5.45pm)		4 <sup>a</sup>	16		17		5	17	28		4 <sup>b</sup>	1 <sup>c</sup>	
	<b>Cabinet</b>	Wed (5pm)	14	25	23		10	1 & 22	12	10	14	4 & 25	11	15	
	<b>Cabinet (Resources) Panel</b>	Tues (5pm)	6	17	8 & 29		9 & 30	21	11	9	20	10	3 & 24	14	
	<b>Cabinet (Perf Mngmt) Panel</b>	Mon (5pm)		16			15		17			23			
	<b>Executive Team</b>	Wed (4pm)	12 <sup>d</sup>	18	23 <sup>e</sup>		10 <sup>e</sup>	22		10	14 <sup>e</sup>	25 <sup>e</sup>		15	
	<b>Leader's Business Mngmt Group</b>	Wed (3pm)			16		17		5	17	28			1	
<b>Partnership</b>	<b>Annual scrutiny planning session</b>	Mon (6pm)		9											
	<b>Annual budget scrutiny session</b>	Wed (4.30pm)							19						
	<b>Scrutiny Board</b>	Tues (6pm)		17			16	21		9	27		17	28	
	<b>Adults and community</b>	Tues (6pm)			8		23		18		13		10		
	<b>Children and young people</b>	Wed (6pm)			23		24		12		14		11		
	<b>Confident and capable council</b>	Wed (6pm)			9			1		3		4		22	
	<b>Enterprise and business</b>	Tues (6pm)			15		30			2		3		21	
	<b>Health</b>	Thur (2pm)			10		25		20		15		12		
	<b>Vibrant, safe and sustainable communities</b>	Thur (6pm)			17			2		4		5		23	
<b>Regulatory and oversight</b>	<b>Audit committee</b>	Mon (2pm)			14		22			15			9		
	<b>Audit (investigations) sub-comm.</b>	Mon (3pm)			21				3			2		27	
	<b>Licensing committee</b>	Wed (10am)	14	18 & 25			10		12		21		18	29	
	<b>Planning committee</b>	Tues (2pm)	6	17	22		23		18		20		24		
	<b>Planning (site visits)</b>	Tues (10am)		17	8		9		4		6		10		
	<b>Standards committee</b>	Thur (1.30pm)	Meetings set as required.												
	<b>Health and Wellbeing Board</b>	Wed (varies)	7 (12.30pm)		9 (2pm)		3 (12.30pm)		5 (2pm)		7 (12.30pm)		4 (2pm)		

<sup>a</sup> Annual Council, 6pm

<sup>b</sup> Budget setting

<sup>c</sup> Annual Council: 20 May 2015, 6pm

<sup>d</sup> Monday, 5.30pm

<sup>e</sup> 5.30pm

## SCHEDULE OF COUNCILLOR MEETINGS: 2014/15 (continued)

		Usual day and time	May 2014	Jun 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	
<b>Finance and HR</b>	<b>Bank Holidays</b>		5 & 26			25				25 & 26	1			3 & 6	
	<b>Investment advisory sub-committee</b>	Weds (10am)		25			24			10			18		
	<b>Pensions committee</b>	Weds (1.30pm)		25			24			10			18		
	<b>Pensions joint consultative forum</b>	Weds (1.30pm)					3						4		
<b>Other meetings</b>	<b>BSF advisory group</b>	Wed (9.30am)			2			8			21				
	<b>Bilston advisory group</b>	Meetings set as required.													
	<b>City centre advisory group</b>	Meetings set as required.													
	<b>Community cohesion forum</b>	Wed (6pm)		11				15				11			
	<b>Corporate parenting board</b>	Weds (5.30pm)		18			3		19		21		11		
	<b>Equalities advisory group</b>	Tues (10am)		10			23			2			10		
	<b>Equal pay advisory group</b>	Meetings set as required.													
	<b>Cllr devpt and IT advisory group</b>	Fri (9am)			11			17			16				17
	<b>Petitions committee</b>	Fri (10am)		13	25		5	24		12	30		13	24	
	<b>Property advisory group</b>	Mon (5.30pm)		9					3					2	
	<b>Confident, capable Council (FutureWorks) advisory group</b>	Tues (5.30pm)		17			30			16					
	<b>Sustainability advisory group</b>	Tues (5.30pm)				8				11				3	

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